



COUN 5013 Individual Analysis

Spring 2020

Thursdays from 5:00-7:45 & Online Assignments
CAB 318

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Office Hours: By appointment

Course Description

Students in this course will explore techniques for collecting, organizing, and applying data from a variety of assessment instruments used to assist individuals in both self-understanding and the decision-making process. 3 hours (prerequisites: none)

Course Objectives (CACREP: II.G.7.a-f; CMHC.D.6, G.1-2,4, H.1-3)

Students will

- 1) Discuss the historical perspectives concerning the nature, impact, development, and meaning of testing and assessment
- 2) Describe and analyze basic concepts of standardized and non-standardized testing and other assessment techniques including: norm-referenced and criterion-referenced assessment, environmental assessment, performance assessment, individual and group test and inventory methods.
- 3) Evaluate and describe statistical concepts, including scales of measurement, measures of central tendency, indices of variability, shapes and types of distributions, and correlations;
- 4) Discuss and analyze the reliability (i.e., theory of measurement error, models of reliability, and the use of reliability information) of various instruments
- 5) Describe and comprehend the validity (i.e., evidence of validity, types of validity, and the relationship between reliability and validity) of various instruments
- 6) Integrate an understanding of social and cultural factors related to the assessment and evaluation of individuals, students, groups, and specific populations
- 7) Utilize ethical strategies with an awareness of potential cultural bias for selecting, administering, and interpreting assessment and evaluation instruments and techniques in counseling.
- 8) Understand and demonstrate appropriate use of diagnostic interviews, mental status exams, inventories, and instruments in the assessment and identification of suicide risk, danger to self/others, substance abuse, and process addictions
- 9) Use assessment principles and incorporate test findings to conceptualize clients and develop appropriate treatment plans.

REQUIRED TEXTBOOK:

Neukrug, E., & Fawcett, R (2015). *Essentials of testing and assessment: A practical guide for counselors, social workers, and psychologists* (3rd Ed). Pacific Grove: Brooks/Cole.

STUDENT EXPECTATIONS

Expectations for this class include the following:

1. **Be Prepared:** Students are expected to come to class prepared for any discussions or activities that may occur by reading all assigned material and by bringing any written or electronic assignments required for class.
2. **Be Present and On Time:** Students are expected to attend each class, be on time, and remain until the end of class. Notify the professor in advance, if possible, when it is necessary to be absent, to be late, or to leave early. Points may be deducted at the discretion of the professor for absences or tardies. Grades may also naturally suffer when students are not present for class.
3. **Remember Due Dates:** Students are expected to complete all assignments on time. Points will be deducted for late assignments. Overall assignment grade will be deducted 10% each day the assignment is late, and no assignments will be accepted one week after due date. Any extenuating circumstances must be discussed with the professor before the due date. How these circumstances are handled is solely at the discretion of the professor.
4. **Submit Electronically:** All written assignments are to be submitted electronically as email attachments or within Moodle (connect.lagrange.edu) on or before the due date.
5. **Be Respectful:** Students are expected to be respectful and sensitive to beliefs and ideas that may be different from their own. Our class is representative of the diversity that students experience when working in the field of psychology or in any field or activity outside of the classroom. **One example of that respect is to refrain from having private conversations while others are addressing the class.**
6. **Be Electronically Respectful:** Students will refrain from using cell phones or other electronic devices during class time, except in the activity of taking notes. You may be asked to completely refrain from using electronic devices in class or to leave class because of texting, answering phone calls, browsing social media, or surfing the internet. Please silence all phones and keep them out of sight during class time; they should be kept in purses, pockets, or book bags.
7. **APA Style:** All written work must be typed using the formatting style outlined in the manual published by the American Psychological Association (APA). You will need to purchase a current APA style manual and become familiar with the formatting procedures for font, margins, citations, references, et al. By the middle of the semester, you are expected to be able to create APA formatted documents. Grades on written work prepared outside of class may be reduced because of incorrect formatting, grammar, sentence structure, and frequent typos or misspellings. Please get help if you are having a difficult time with writing skills.
8. **Have Fun:** Students are expected to have fun learning about the subject matter.

Digitally Delivered Policies

Students who attend the virtual track must watch all recorded classes within a 7-day period to get full credit for the class. Students understand that information is embedded into the recorded classes and lectures that evaluate student attendance.

All courses are delivered in synchronous and asynchronous formats through assigned readings, online lectures, seminar discussions, multimedia presentations, case presentations, and small group discussion. All asynchronous learning students will be required to either attend the in-class sessions synchronously via Teams or watch the recording of class within 7 days. Students will lose points on participation and may be dropped a letter grade for more than 3 absences from class, or not watching class via Teams in a timely manner. Asynchronous students are required to attend some of the skills-based classes on certain dates

Students are required to have access to technology requirements such as WIFI, a computer, and access to email and the learning management system.

Students engaged in digitally delivered synchronous learning are required to plan to be in a suitable learning environment that is free from distractions and noise.

Students in the 100% digitally delivered track are required to schedule a monthly meeting with their assigned academic advisor.

Technology Requirements

Counseling students are provided with Microsoft 365 which gives students access to One Drive, Email, Teams, Power Point, and Excel. Students are expected to be able to utilize this technology by keeping an up to date laptop or tablet in order to be successful in the program.

Standard 1.G indicates: "The institution provides technical support to all counselor education program faculty and students to ensure access to information systems for learning, teaching, and research."

- Microsoft Teams training was made available for students
- One Drive Training
- Email Training
- IT SUPPORT (Chastity Hargrett)
- Connect (Support Portal)
- mock counseling sessions.

DESCRIPTIONS OF ASSIGNMENTS:

A. Attendance, Participation, and Professionalism

Each week students will be expected to participate in classroom discussions, small groups, or other activities (to include online assessments, quizzes, etc.). Attendance and participation points are factored in for each class. Absences and tardiness have the potential to affect your final grade negatively.

B. Quizzes

There will be 3 in class quizzes. Each quiz will have 10 or more questions and will be based on online lecture and chapter reading material.

C. Exams

There will be 2 online exams via Connect, Midterm and Final. Each exam will have multiple choice, true false, and short answer.

E. Assessment Interview and Report Writing (KEY PERFORMANCE INDICATOR)

Students will be required to conduct a biopsychosocial/intake interview, risk assessment, Mini Mental Status Exam, and administer two (2) commercial/standardized tests to an individual during the semester. Students will have a choice of assessments to administer. Students must record a 30 minute intake interview with their partner (details of the interview will be provided), have them complete the two assessments, and then record a 15 minute interview in which the student provides clinical feedback of the results. Students must write a report of both assessments and interviewing assessments in clinical language (50pts). Students will also provide a reflection journal of experience including obstacles and success in the assessment process (25pts).

Assessment

Attendance, Participation, and Professionalism	10 pts
In Class Quizzes	30 pts
Assessment Demonstration/Report Writing	75pts
Midterm Exam	100pts
Final Exam	100pts
Total	315 pts

The LaGrange College Honor Code

Students are expected to abide by the Honor Code, which is listed below. All assignments are to be completed by the student and in the student's own words. Students who use any source other than the text must give full credit to that source. Direct quotes, even from the text, must be shown within quotation marks and accompanied by the author and page number where the quote can be found. A reference list must be provided at the end of the student's work.

Students are encouraged to study or consult with classmates as they complete daily or weekly class preparation, but they should not share any information in the taking of an exam.

Violations of these policies will be turned over to the Honor Council for further action as specified in the Student Handbook:

As a member of the student body of LaGrange College, I confirm my commitment to the ideals of civility, diversity, service, and excellence. Recognizing the significance of personal integrity in establishing these ideals within our community, I pledge that I will not lie, cheat, steal, nor tolerate these unethical behaviors in others. I pledge that I have neither given nor received unauthorized help on this examination or assignment, nor have I witnessed any violation of the Honor Code.

ADA

In compliance with Section 504 of the Rehabilitation Act and the Americans with Disabilities Act, LaGrange College will provide reasonable accommodation of all medically documented disabilities. If you have a disability and would like the College to provide reasonable accommodations of the disability during this course, please notify **Ms. Pamela Tremblay**, Director, Counseling and Career Development Center, located in Smith Hall (X8313).

Tentative Semester Schedule of Topics and Assignments

Date		T	Topic/Chapter	Due
Week 1	Feb	3	Course Overview and Syllabus Review VIA RECORDED LECTURE- EERA Conference Chapter 1 – history of Testing and Assessment, KTS – take assessment, score, review	Prerecorded Lecture of Syllabus and Chapter 1
Week 2		10	Chapter 2 – Ethical, Legal, and Professional Issues in Assessment Review questions regarding Syllabus	Class In PERSON ON TEAMS SYNCROHNOUS
Week 3		17	Chapter 4 – The Assessment Report Process: Interviewing the Client and Writing the Report	Quiz 1 On Connect Due Sunday after Class
Week 4		24	Chapter 3- Diagnosis in the Assessment Process	Hybrid
Week 5	Mar	3	Chapter 5 – Test Worthiness: Validity, Reliability, Cross-Cultural Fairness, and Practicality	Quiz 2 On Connect Due Sunday after Class
Week 6		10	Chapter 6 – Statistical Concepts: Making Meaning of Raw Scores	Hybrid
Week 7		17	No Class	Midterm Due Via Connect
Week 8		24	Chapter 7 – Statistical Concepts: Creating New Scores to Interpret Test Data	
Week 9		31	SPRING BREAK	
Week 10	Apr	7	Chapter 8- Assessment of Educational Ability: Survey Battery	Hybrid
Week 11		14	Chapter 9 – Intellectual and Cognitive Functioning: Intelligence Testing and Neuropsychological Assessment	Quiz 3 On Connect Due Sunday After Class
Week 12		21	Chapter 10 – Career and Occupational Assessment	Hybrid
Week 13		28	Chapters 11 & 12 – Clinical Assessment: Objective 7 Projective Personality Tests; Informal Assessment.	Assessment Demonstration/Report Writing
Week 14	May	5	No Class	Final Exam on Connect Due by 11:59

